Your reinstatement includes the following academic plan which will assist you in future academic success. Empire State College has many resources for academic support that can guide you towards success and, your ultimate goal of obtaining a degree. These resources include:

- **Mentors and Instructors:** Your mentor may have strategies to assist with your success. At the very least, be sure to stay in contact with your mentor regarding your status with your coursework. Also be sure to keep your instructor updated throughout the term. For example, are you having difficulty with the workload? Is something happening in your life that is taking you away from your studies? These are topics that your mentor and instructor should both know about so they can point you in the right direction of people who can assist you.

- **Academic Support Services:** You can contact your Center’s Office of Academic Support for available resources that can assist you with your coursework.
  
  [http://www.esc.edu/academicsupport](http://www.esc.edu/academicsupport)

- **Academic Tutoring:** If you are at a Regional Center, please speak with your mentor about the services available. If you are a student at the Center for Distance Learning, peer tutoring services are available through the Office of Academic Support. [http://www.esc.edu/studyskills](http://www.esc.edu/studyskills). In addition, all students are eligible to use Smart thinking, an online tutoring service that offers free tutoring and proofreading services at a distance to Empire State College students.
  
  [http://www.esc.edu/aboutSmartthinking](http://www.esc.edu/aboutSmartthinking)

- **Disability Services:** Each Center has a disability specialist. You can speak confidentially with this person regarding any accommodations you may need. The College also has a collegewide disability office that the specialist may refer you to.
IMPORTANT INFORMATION ABOUT YOUR FINANCIAL AID ELIGIBILITY

Your request for the Appeal of Federal Title IV Aid Eligibility has been approved. In order for the Financial Aid office to reinstate federal financial aid you must review this document and then sign, date and return it to the Financial Aid office.

Continued ability to receive federal financial aid is based upon specific guidelines regarding academic success which might not coincide with the academic record required to maintain satisfactory academic progress. Your ability to maintain federal aid eligibility is based upon the progress formula noted below.

In order to maintain federal financial aid eligibility you must complete your coursework following the conditions noted below for your first two enrollment terms. If you successfully do so, you will be expected to successfully complete 100% of your credits/courses in all subsequent terms.

At the end of the first reinstated term:

- If you attempt 1 course, you must successfully complete 1 course.
- If you attempt 2 courses, you must successfully complete 1 course.
- If you attempt 3 courses, you must successfully complete 2 courses.
- If you attempt 4 courses, you must successfully complete 2 courses.

If you successfully complete 100% of all of the courses taken in the first term back, there is no restriction of credits in the second term. However, the Office of Financial Aid will continue to monitor your success term by term for ongoing completion. In the event that in a subsequent term you don’t complete 100% of the coursework successfully, academically you will be placed on credit restriction for subsequent terms and a new appeal may be required for ongoing federal aid eligibility.

If you plan to receive state aid, please be advised that the state has separate eligibility requirements that must be met. You may review these standards online at www.esc.edu/goodacademicstanding.

The above formula pertains to federal financial aid. You may still be able to complete courses without aid, meaning that you would have to pay for the courses until you were able to demonstrate satisfactory academic progress for the purpose of financial aid.

Please sign and date this form and return it to the Office of Financial Aid to acknowledge that you understand your responsibilities for maintaining your federal financial aid eligibility.

My signature indicates that I understand the federal financial aid eligibility requirements indicated above.

______________________________    ________________________________
Print Name                              Student ID #

______________________________    ________________________________
Signature                               Date

Please keep a copy of this form for your file