Request to Prevent Disclosure of Directory Information

To: All students

The items listed below are designated as Directory Information and may be released for any purpose at the discretion of Empire State College in accordance with the compliance policy statement.

Under the provisions of the Family Educational Rights and Privacy Act of 1974, you have the right to withhold the disclosure of any or all of the categories of Directory Information listed below.

Please consider very carefully the consequences of any decision by you to withhold any category of Directory Information. Should you decide to inform the college not to release any of all of this information, any future requests for it from noninstitutional persons or organizations will be refused.

For the period of one year, regardless of the effect upon you, the college assumes no liability for honoring your instructions that such information be withheld.

Please check the appropriate line(s) and affix your signature below to indicate that the college cannot disclose the following public or Directory Information. Active students must submit this form to the Office of the Registrar.

Category I: Name, address, telephone number, dates of attendance.  

Category II: Previous institutions attended, major area of concentration, awards and honors earned, degrees conferred (including dates).  

Category III: Participation in officially recognized college activities, date and place of birth, country of citizenship.  

Student signature _______________________________ Date________________________

These instructions may be revoked within one year only by notifying the college registrar in writing.