Have you previously enrolled in a CDL course? □ Yes □ No

Advisor/Mentor: ____________________________________ □ Matriculated □ Nonmatriculated

Student: _______________________________________ ID #: ____________________________________

Mailing Address: ____________________________________

City, State, Zip: __________________________________ E-mail: _______________________________

[Note: your e-mail address will be used for communication from CDL and your instructor, please write very clearly. If you do not have an e-mail address, registration confirmation may take up to 10 business days.]

Home Telephone: ________________________________ Business Telephone: _______________________

Date of Birth: ________________________________ Sex: □ M □ F

Highest Grade Completed: __________________________ Date of H.S. Grad: __________ G.E.D.: __________

Race/Ethnicity: ________________________________ Country of Citizenship: _______________________

Type of Visa: ________________________________ Exp. Date: __________ Years in U.S.: __________

ALL STUDENTS MUST SIGN BELOW – By signing this form, I affirm that I have requested the Center for Distance Learning to enroll me in the following listed courses, and that I accept responsibility for any and all monies due for tuition and fees.

Student Signature: ______________________________ Date: ________________________________

Grading Option – Check Narrative Only box if you do not want a letter grade for this course.

<table>
<thead>
<tr>
<th>Jan.</th>
<th>March</th>
<th>Narrative Only*</th>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
</table>

*All students receive a grade and narrative unless otherwise specified.

Total Credits – 16 credits maximum for any one semester

ALTERNATE COURSES: to be used only when your first choice courses (listed above) are full. Your Registration Confirmation will notify you of the courses you are enrolled in; please check carefully.

<table>
<thead>
<tr>
<th>Jan.</th>
<th>March</th>
<th>Narrative Only*</th>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
</table>

Full Credit/No Credit within the Narrative Evaluation with Grades Option – To opt out of grades, check the credit/no credit box next to the appropriate course(s) above. Within this option, students can opt out of grades for up to 12 credits. Additionally, any studies taken under the narrative-only option will count toward the 12 credit opt out count.

Note: Course Materials Order Forms should be sent directly to the bookstore (see www.esc.edu/Bookorder for additional information). Books/material purchase does not give student priority for course enrollment. Registration is based on academic and financial readiness as outlined in Course Registration Information pages.

In order to process your enrollment, payment method or credit card authorization must be indicated on Part II – Billing.
Part II – Billing

PLEASE READ THE FOLLOWING CAREFULLY – ADD IN ALL THAT APPLY –
METHOD OF PAYMENT MUST BE IDENTIFIED OR REGISTRATION WILL NOT BE PROCESSED.

TUITION AND FEE CHARGES

Tuition and Fees – see General Information (Tuition Costs at Empire State College)
Portfolio Fee (required for first term enrolled matriculated students) – see General Information (Assessment Fee Information)
Individual Evaluation Fee – see General Information (Assessment Fee Information)

TOTAL CHARGES (Transfer this amount to Total Charges under Payment Methods)

IMPORTANT NOTE: May Term each year is the first new term of the Financial Aid year

PAYMENT METHODS

TOTAL CHARGES (from above)

FINANCIAL AID AWARDED – see Course Registration Instructions (Payment Methods Directions)
Enrollment will be denied if award/student loan has not been approved by Financial Aid.
YOU MUST SIGN BELOW TO BE ENROLLED.

☐ Third Party Payment (CSEA LEAP, VA, VESID, VERIZON, Other ________________) (if applicable)
Your voucher will determine appropriate student payment amount. Voucher must be attached.

☐ FIRST PAYMENT (34 percent) OF TIME PAYMENT PLAN ENCLOSED (if applicable) –
see General Information (Time Payment Plan Worksheet)
– OR –
☐ STUDENT PAYMENT ENCLOSED – Make check/money order payable to Empire State College.

Payment: if credit card is denied approval subsequent to registration, the registration may be subject to cancellation.

Credit Card: ☐ MasterCard ☐ VISA ☐ American Express ☐ Discover Exp. Date: ____________________________
Cardholder Name: __________________________________________ Acct. No.:__________________________________________________
Please be advised that if you miscalculated your credit card charges, the amount will be adjusted accordingly.

IF USING FINANCIAL AID (INCLUDING STUDENT LOANS), STUDENT MUST SIGN BELOW TO BE ENROLLED – By signing this form, I affirm that I will use my financial aid (including student loans) to pay the amount listed above. I understand that my enrollment request will be denied if my financial aid (including student loans) has not been approved by the Empire State College Financial Aid office. I agree to pay any outstanding balance should my financial aid be less than the amount deferred or any charges which result from a withdrawal or a change in my enrollment. I authorize Empire State College to apply financial aid in excess of tuition and fee charges to pay any balance due Empire State College, the Empire State College Bookstore, the Empire State College Foundation or any other charges that I may authorize or cause to be assessed against my student account. I also agree to pay any outstanding balance caused by my matriculation status, default status, good academic standing, federal or state grant refund owed, unavailability of financial aid fund or my failure to complete a Master Promissory Note.

Student Signature: __________________________________________ Date:____________________________________________________

Please mail completed registration form to:
Empire State College, Center for Distance Learning
111 West Avenue, Saratoga Springs, NY 12866-6048 OR
Submit Registration Request and Billing Form online at www.esc.edu/CDLregister.
Check www.esc.edu/CDL, “Important Dates,” or the current term booklet for postmark deadline due date.